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Monday 17th November 2025

Dear Parents and Carers,



As we begin to see the return of colder weather and the potential for snow, we felt it was sensible to share plans with you in advance.

If wintry weather causes disruption to traffic and public transport then we may have to implement our **snow day procedures** as a number of staff live a considerable distance from school.

If the school has to close to all pupils due to events beyond our control (for example, no heating or electricity), we will share this information in the following ways:

1. **Class Dojo**
2. **Norfolk County Council Website:** http://disruptions.norfolk.gov.uk/nccclosures_schools.html
3. **Hopton School Website:** https://www.hopton.norfolk.sch.uk/parents/emergency-closure-information/

If a large quantity of snow falls but the site is safe, then the school will remain open.

Although many members of staff live a considerable distance from school, our policy is to ask them to travel if they consider that it is safe for them to do so. In the event that this is not possible, your child will be offered Online Learning: **https://www.hopton.norfolk.sch.uk/remote-learning/**

If you are unable to travel to school safely, please do not worry about your child's overall attendance. All absence due to adverse weather is coded as an **authorised** absence and as a result your child's attendance **will not be affected**.

Take extra care when entering the school as the caretaker may not have had time to fully grit all areas.

It is likely that the kitchen will not be staffed and we will be unable to offer a hot or cold meal service. We therefore request all pupils attending school bring their own packed lunch with them. If the kitchen is open, then we will serve food as normal and children can bring their packed lunch home again.

Breakfast Club <u>will not</u> run and school based extra-curricular clubs will be cancelled.

If the weather deteriorates during the day then we may have to take the decision to close the school. If so, we will we will share this information in the following ways:

1. **Class Dojo**
2. **Norfolk County Council Website:** http://disruptions.norfolk.gov.uk/nccclosures_schools.html
3. **Hopton School Website:** https://www.hopton.norfolk.sch.uk/parents/emergency-closure-information/

If you feel the weather is worsening and are concerned about collecting your child at the end of the school day, please feel free to collect earlier.

It is difficult to write a letter that covers all eventualities but I hope that by giving you notice of our intentions, you will have the opportunity to begin to consider alternative arrangements in the event of a school closure.

This letter only applies to **severe weather conditions**, if there is a sprinkling of snow, all children will still be expected to attend school. If you do not receive a communication early in the morning and there is no information relating to our snow procedure on the school website, please bring your child to school as normal.

Thank you for your continued support.

Yours sincerely,



Kellie Egleton

Executive Headteacher